



Dear Contractor,

Thank you for your interest in our Residential Energy Retrofit Program. The current Contractor Participation Agreement and Contractor Participation Application & Checklist are enclosed. The complete Contractor Procedures Manual can be downloaded from our website www.chfloan.org.

All Applications will be reviewed to ensure that the contractor's license is in good standing with the Contractor's State License Board and that all requirements outlined in the Contractor Procedures Manual for contractor participation are met.

Send your completed application and related information to the address listed below. You will be notified if additional information is requested.

Return completed documents to:

CRHMFA Homebuyers Fund (CHF)
1215 K Street, Suite 1650
Sacramento, CA 95814

New contractors will receive written notification of approval. Upon approval, approved contractors will be requested to attend a contractor training workshop presented by CHF staff, if one has not already been attended.

Please call us at (855) 740-8422 or visit our website www.chfloan.org if you have questions or concerns regarding the contractor application process.

1. Sincerely,

Program Administrator
CHF Residential Energy Retrofit Program

Enclosures

Contractor Participation Application & Checklist
Contractor Participation Agreement
Doc #390228 – Waste Management Plan (Template)
Doc #390244 – Waste Management Plan Certification and Compliance Form

CONTRACTOR PARTICIPATION APPLICATION & CHECKLIST

CHF Residential Energy Retrofit Program

Company Name		<i>(Contact info for our customer referral list)</i>	
Address		Customer Contact	
City, State, Zip		Phone #	
Main Contact		Email Address	
Phone #		Website	
Email Address		Do you have a Spanish speaking representative available?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Return signed Contractor Participation Agreement, and all required information and/or documentation listed below to:

CRHMFA Homebuyers Fund (CHF)
 1215 K Street, Suite 1650
 Sacramento, CA 95814

Or Fax or email to:
 Fax: (916) 444-3551
 Email: info@chfloan.org

✓	Item Description
<input type="checkbox"/>	CONTRACTOR PARTICIPATION AGREEMENT <input type="checkbox"/> Signed and Dated
<input type="checkbox"/>	CA GENERAL BUILDING CONTRACTOR LICENSE Policy #: _____ Expiration Date: _____
<input type="checkbox"/>	GENERAL LIABILITY INSURANCE <input type="checkbox"/> Copy of current Policy provided to CHF <input type="checkbox"/> Coverage requirement met
<input type="checkbox"/>	WORKERS COMPENSATION INSURANCE Policy #: _____ Expiration Date: _____
<input type="checkbox"/>	SURETY BOND INSURANCE Policy #: _____ Expiration Date: _____
<input type="checkbox"/>	BUILDING PERFORMANCE INSTITUTE (BPI) CERTIFICATION <input type="checkbox"/> Copy of BPI Certification for all certified personnel
<input type="checkbox"/>	WASTE MANAGEMENT PLAN
<input type="checkbox"/>	(2) HOME PERFORMANCE PROJECTS COMPLETED WITHIN THE LAST 24 MONTHS <i>Please include the Home Improvement Contract and a copy of the model used to evaluate the home</i>
<input type="checkbox"/>	ATTEND CHF CONTRACTOR TRAINING Date: _____

Coverage Area:

(Please check all Counties where you are willing to take homeowner applications for this program.)

- | | | | |
|---------------------------------------|---|---|-------------------------------------|
| <input type="checkbox"/> Alpine | <input type="checkbox"/> Kern | <input type="checkbox"/> Placer | <input type="checkbox"/> Siskiyou |
| <input type="checkbox"/> Alameda | <input type="checkbox"/> Kings | <input type="checkbox"/> Plumas | <input type="checkbox"/> Solano |
| <input type="checkbox"/> Amador | <input type="checkbox"/> Lake | <input type="checkbox"/> Riverside | <input type="checkbox"/> Sonoma |
| <input type="checkbox"/> Butte | <input type="checkbox"/> Los Angeles (City of Palmdale) | <input type="checkbox"/> Sacramento | <input type="checkbox"/> Stanislaus |
| <input type="checkbox"/> Calaveras | <input type="checkbox"/> Lassen | <input type="checkbox"/> San Benito | <input type="checkbox"/> Sutter |
| <input type="checkbox"/> Colusa | <input type="checkbox"/> Madera | <input type="checkbox"/> San Bernardino | <input type="checkbox"/> Tehama |
| <input type="checkbox"/> Contra Costa | <input type="checkbox"/> Mariposa | <input type="checkbox"/> San Diego | <input type="checkbox"/> Tulare |
| <input type="checkbox"/> Del Norte | <input type="checkbox"/> Mendocino | <input type="checkbox"/> San Joaquin | <input type="checkbox"/> Trinity |
| <input type="checkbox"/> El Dorado | <input type="checkbox"/> Merced | <input type="checkbox"/> San Luis Obispo | <input type="checkbox"/> Tuolumne |
| <input type="checkbox"/> Fresno | <input type="checkbox"/> Modoc | <input type="checkbox"/> San Mateo | <input type="checkbox"/> Ventura |
| <input type="checkbox"/> Glenn | <input type="checkbox"/> Mono | <input type="checkbox"/> Santa Clara (San Jose) | <input type="checkbox"/> Yolo |
| <input type="checkbox"/> Inyo | <input type="checkbox"/> Monterey | <input type="checkbox"/> Santa Cruz | <input type="checkbox"/> Yuba |
| <input type="checkbox"/> Humboldt | <input type="checkbox"/> Napa | <input type="checkbox"/> Shasta | |
| <input type="checkbox"/> Imperial | <input type="checkbox"/> Nevada | <input type="checkbox"/> Sierra | |

The CHF Residential Energy Retrofit Program is sponsored by CRHMFA Homebuyers Fund (CHF), a government entity in California. Funding for the program is made possible through a grant award from the Energy Commission Energy of the State of California. Program restrictions apply. Call CHF at (855) 740-8422 for details.